



BYLAW NO. 2024-10

A BYLAW TO PROVIDE FOR THE MANAGEMENT OF THE WATER AND SEWAGE SYSTEMS

The Council of the Northern Village of Air Ronge in the Province of Saskatchewan enacts as follows:

1. TITLE

- 1.1. This Bylaw may be cited as "The Water and Sewer Management Bylaw"

2. PURPOSE

- 2.1. The purpose of this bylaw is to establish regulations to provide management of the municipal water and sewer system in the Northern Village of Air Ronge, except for the portion operated by the Lac La Ronge Regional Water Corporation.

3. Interpretation

3.1. In this bylaw:

- (a) "Administrator" means the Chief Administrative Officer of the Northern Village of Air Ronge;
- (b) "Apartment Block" means a building, served by single connection to the municipal water or sewer system, which contains three or more dwelling units which share common hallways and includes condominiums, and any dwelling units located in a building where the principal occupancy is commercial or industrial.
- (c) "Billing period" means annually for consumers whose invoices are rendered once a year, and means three months for consumers whose invoices are rendered for a three-month period or quarterly;
- (d) "Council" means the Council of the Northern Village of Air Ronge;
- (e) "Foreman" means the Foreman of the Northern Village of Air Ronge and includes any person authorized to act on his/her behalf;
- (f) "Multiple Occupancy Building" means a single building, served by a single connection to the municipal water and sewer system, which is divided into more than one separate unit, each with its own sanitary facilities.
- (g) "Mayor" means the Mayor of the Northern Village of Air Ronge;
- (h) "Person" or "Consumer" means the person, organization, or corporation responsible for the payment of the charges for water consumption and sewer use;

- (i) "Principal occupancy" means, in the case of premises with more than one occupancy or use, the major purpose for which the premises are used; and, if one of the occupancies or use is a commercial or industrial occupancy, it shall be deemed to be the principal occupancy;
- (j) "Municipality" means the Northern Village of Air Ronge.

4. Water System

4.1. Connection to the Municipal Water System

- (a) Every person desiring to have his or her premises connected to the Municipality's water system shall make application to the Municipality's administration office.
- (b) The Foreman may, after reviewing the application and the site services layout approve the installation of the service connection.
- (c) All expenses, in connection with laying the service pipe from the street line into any premises, repairing the pipe, and/or introducing the water, shall be borne by the owner of such premises.
- (d) All water service connections shall be CSA approved material with a minimum diameter of 20 mm (3/4 inch) unless otherwise approved by the Foreman.
- (e) Approved heat-tape shall be installed from the building to the curb-stop in connection with all services, and then connected to the existing heat-tape which is installed from the main-stop to the curb-stop. Any damage caused, to the waterline between the main-stop and the building, by failure to use heat-tape for intended purposes, shall be charged to the property-owner.
- (f) Every service connection must be installed under the supervision of the Foreman and to the satisfaction of the Foreman.

4.2. Provision of Water Service

- (a) Every person desiring to receive water service shall make application to the Municipality's administration office. No service shall be provided, and any existing service may be disconnected without notice, where no application has been submitted to the Municipality's administration office.

4.3. Operation of Water System

- (a) No person, other than the Foreman or designate, or a member of a fire department, shall open, close, or interfere with any hydrant, gate, or valve connected with the water system.
- (b) No person, other than the Foreman or designate, shall make a connection from any premises to the Municipality's water system, open a municipal lock, or open a curb-stop. When water service has been disconnected for non-payment of water charges, or for failure to protect service pipes to the satisfaction of the Foreman, or for any other necessary or proper reason, no person shall reconnect it unless he or she is duly authorized to do so.

- (c) For the purpose of making repairs to the water mains, connecting or repairing service pipes, constructing extensions, or performing any other work, the Municipality shall have the right to disconnect the water service to any consumer with no notice and to keep it disconnected as long as it may be necessary to enable the work to be completed.
- (d) The Municipality shall have the right to limit the amount of water provided to any consumer, should circumstances warrant such action.
- (e) No person shall, in any way, interfere with any stopcock, pipe, or other waterworks appliance outside of his or her premises, or, in any way, interfere with any water meter, whether inside or outside his or her premises.
- (f) Any person who conveys, sells, disposes of, gives away, permits to be carried away, or permits to be taken away water for the benefit of others shall be guilty of a breach of this Bylaw.
- (g) No person shall willfully or carelessly injure any fire hydrant, or obstruct the access to any fire hydrant by placing around, thereon, or within twelve feet thereof any stone, brick, lumber, dirt, rubbish, or other material.
- (h) No person shall fill up, cover over, or tamper with any curb box or valve box.
- (i) No person shall install any kind of a continuous-flow heating/cooling system at any location in the Municipality unless he or she has first obtained written permission to do so from the Council.
- (j) No person shall draw water from the Municipality's water system other than as provided for in this Bylaw, unless he or she has first obtained written permission to do so from the Administrator.
- (k) Any owner request for water service disconnection or reconnection for maintenance reasons will be subject to a fee of \$25.00 for each disconnection and reconnection of service. During winter months, the fee for disconnection and reconnection services will be \$50.00 for each disconnection and reconnection of service.

4.4. Discontinuing Water Service or Restricting Supply

- (a) The municipality may disconnect water service from any property or building in violation of this or any other municipal bylaw and the service will not be restored until the building is brought into compliance with this bylaw.
- (b) The Municipality, Council, and its employees shall not be liable for any damages resulting from the discontinuance of water supply, with or without notice, to any building, boiler, or factory deriving its supply from the Municipality's water system.
- (c) Council shall have the right to, by resolution, restrict or discontinue the supply of water for fountains, jets, hoses, or sprinklers or to limit the hours for using same. Every person, found guilty of an infraction of any restriction imposed by authority of this section, shall be subject to the penalties set out in this bylaw, or to imprisonment for a period not exceeding thirty days.
- (d) Council shall have the right to disallow, or refuse permission for, the use of water from the Municipality's water system.



4.5. Consumer Responsibilities

- (a) Every consumer intending to vacate any premises supplied with water from the Municipality's water system, or intending to discontinue the use of such water, shall give at least seven days' written notice to the Municipality's administration office of the date that the water service is to be discontinued and shall turn off the main valve on the inside of the premises before leaving.
- (b) No person shall wrongfully neglect to close water taps, neglect to repair defective installations, or do any act or thing which will result in the waste of water. Water may be discontinued to any premises, and the Municipality may refuse to provide water services to such premises, when water from the Municipality's water system has been wasted at such premises, or the consumer has failed to report damage to the meter, appliances, pipes, machinery, or other property of the Municipality upon the premises supplied with water services from the Municipality's water system.

4.6. Access to Buildings

- (a) In the event that the Foreman or any municipal employee or agent is unable to gain access to any premises to survey, conduct tests, construct, maintain, repair or replace mains or service connections written notice of required access may be left in the mailbox or at some other conspicuous place upon the premises. The owner or occupant of such premises shall forthwith make contact with the Municipality to permit access and if no such contact can be made, or access is not provided through arrangements made during any such contact, water services may be discontinued after a second notice has been left in the mailbox or at some other conspicuous place upon the premises that same shall be discontinued. Nothing herein shall be interpreted to limit the Municipality's right to obtain access through process allowed by law. The Foreman may authorize the commencement of any legal proceedings to obtain access to the premises for the purposes noted above.

4.7. Water Meters

- (a) Water meters with inside read-outs may be installed, at Council's discretion, at any premises serviced with the Municipality's water supply.

5. Sewage System

5.1. Connection to the Sanitary Sewer System

- (a) No person may connect, attempt to connect or allow to remain connected to the sewer system any real property or building or structure except in accordance with this bylaw.
- (b) Each application for service connection must be made by the applicant using the form prescribed for the purpose attached as Schedule "A"
- (c) The Foreman may, after reviewing the proposed development and site services layout approve the installation of the service connection.
- (d) Every service connection must be installed under the supervision of the Foreman and to the satisfaction of the Foreman.

- (e) Building sewers and their connection to the sewer system must be inspected and approved in writing by the Building Inspector or the Foreman prior to any discharge into the sewer system.
- (f) No weeping tile systems shall be connected to the sanitary sewer system.

5.2. Installation and Repair of Connections to the Sewer Line

- (a) All expenses in connection with laying the service pipe from the street line into any premises and/or repairing said pipe shall be carried out to the satisfaction of the Foreman and in accordance with his instructions. The expenses incidental to the removal of an obstruction or blockage from a sewer service connection between the sewer main and the premises shall be borne solely by the owner or occupant of the property.

5.3. Consumer Responsibilities

- (a) No person shall discharge into the sewer lines any gasoline, grease, cooking grease, or fats, inflammable or explosive substances. Every person found guilty of an infraction of this section shall be subject to the penalties set out in this bylaw.
- (b) If any building sewer is abandoned, the owner or agent must notify the Foreman, in writing, within 48 hours and the owner must effectively block the building sewer at a location at or near the connection point of the building sewer and service connection with an approved, watertight seal.

6. Enforcement

6.1. Every person who violates the provisions of this bylaw or who interferes with, or obstructs, the Foreman or his duly authorized assistants in his/their work, shall be subject to the penalties set out in this bylaw.

6.2. Notice of Violation

- (a) Where a Designated Officer believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Bylaw Violation Notice as provided by this section either personally or by mailing or leaving same at his last known address and such service shall be adequate for the purpose of this Bylaw.
- (b) Such notice shall be deemed to have been served:
 - i) on the expiration of twenty- four hours after it is posted, if the notice is mailed;
 - ii) on the day of actual delivery, if the notice is served personally; or
 - iii) on the business day following the transmission, if given by facsimile.
- (c) A Bylaw Violation Notice shall be in such form as determined in "Schedule B" and shall state the section of the Bylaw, which was contravened, and the amount, which is provided in "Schedule C" that will be accepted by the Municipality in lieu of prosecution.

- (d) Upon production of a Bylaw Violation Notice issued pursuant to this section within twenty (20) days from the issue thereof, together with the payment of the fee as provided in "Schedule C" to the Administrator, the person to whom the ticket was issued shall not be liable for prosecution for the contravention in respect of which the ticket was issued.
- (e) Where any person contravenes the same provision of this Bylaw two or more times within one twelve-month period, the specified payment payable in respect of the second or subsequent contravention is double the amount shown in "Schedule C" of this Bylaw in respect of that provision.
- (f) Notwithstanding the provisions of this section, a person to whom a Bylaw Violation Notice has been issued pursuant to this section may exercise his right to defend any charge of committing a contravention of any of the provisions of this Bylaw.

7. Penalties

- 7.1. A person guilty of a breach of any of the provisions of this Bylaw for which no specific penalty has been provided in Schedule C, shall be liable on summary conviction to a penalty of not less than \$500, and not more than:
 - (a) \$10,000.00 in the case of an individual; and
 - (b) \$25,000.00 in the case of a corporation.

8. Repeal of Former Bylaws

- 8.1. That Bylaw No. 313/22 is hereby repealed.

9. Coming Into Force

- 9.1. This Bylaw shall come into force and take effect on September 1, 2024.

INTRODUCED AND READ a first time this 19th day of June, 2024.
 READ A SECOND TIME this 19th day of June, 2024.
 READ A THIRD TIME and passed this 19th day of June, 2024.



Julie Baschuk

 Mayor Julie Baschuk

Nicole Lerat

 Interim CAO Nicole Lerat

"Schedule A"
Bylaw No. 2024-10
Application for Water and/or Sewer Service Connection/Repair

Owner's Name: _____ Date: _____

Street Address: _____

Lot(s) _____ Block _____ Plan _____

Connection: Water Sewer Septic Tank

Roadway (driving surface) to be excavated? Yes No

If yes include application for an Excavation or Temporary Occupancy Permit under the Streets and Roads Bylaw No. 312/22

Intended Use of Building: _____

(indicate type of use, floor area, number of rooms, number of employees, number of washrooms, etc.)

Name of Contractor that will install the connection: _____

Date that installation will take place: _____

I hereby request approval from the Northern Village of Air Ronge, in the Province of Saskatchewan, to construct the above-described service connection(s). I further agree to construct all works in accordance with the plans and specifications provided at the time of approval, and to provide adequate notice to the Northern Village of Air Ronge to facilitate inspection of the works before backfilling.

I hereby authorize the Northern Village of Air Ronge by its servants, agents, or workers to enter upon the property described above for the purpose of operating, maintaining, inspecting, altering, removing, replacing, reconstructing, and/or repairing the above-described water and/or sewer service connection.

 Owner's Signature

 Contractor's Name

 Witness' Signature

 Contractor's Address

The above-named contractor installing the water and/or sewer connection hereby, as a certification of the quality of his/her work, fully guarantees the installation.

Note: 24 hours notice is required before any excavation can take place. Municipal staff must be present during excavation and connection. Backfilling is not permitted until authorized by the Municipality.

Attached is a detailed site plan showing:
 actual connection lengths
 connection entrance to building
 actual distances tying in the property valve

Type and make of materials used:

I hereby certify that the required heat tape has been installed on the water line.

 Owner's Signature

 Date

 Contractor's Signature

 Date

 Inspector's Signature

 Date

Comments:

**Schedule B
NORTHERN VILLAGE of AIR RONGE
BYLAW VIOLATION NOTICE**

To		Date issued:
From	Bylaw Enforcement Officer Northern Village of Air Ronge	File:
This official notice is issued for alleged breach of the following bylaw:		
Bylaw No.		
Section #		
Offence:		
Voluntary Payment:	\$	
<p>If this Notice is submitted to the Administrator within twenty (20) days from the date issued together with Voluntary Payment set out above, the Village will not pursue prosecution to the person to whom the ticket was issued for the contravention of the bylaw as noted.</p> <p>If the voluntary payment is not received by the specified date, a summons requiring your appearance in provincial court will be issued.</p>		
DETAILS OF ALLEGED BREACH OF VIOLATION:		
Date		time
Location		
Other particulars		
<hr style="width: 40%; margin-left: 0;"/> <p>Northern Village of Air Ronge PO Box 100, Air Ronge, SK S0J 3G0 Telephone: (306)425-2107 Fax: (306) 425-3108 Email: villageoffice@airronge.ca</p>		

Schedule C

Bylaw No. 2024-10

Summary of Penalties

Section	Offence	Penalty	Voluntary Payment
4.1	Connecting to the municipal water system without permission	\$500	\$200
4.3(a)(b)	Opening, closing, or interfering with any hydrant, gate, or valve connected with the water system.	\$1,000	\$500
4.3(e)	Interfering with any stopcock, pipe, or other waterworks appliance outside of his/her premises, or, in any way, interfere with any water meter, whether inside or outside his/her premises.	\$500	\$200
4.3(f)	conveying, selling, disposing of, giving away, permitting to be carried away, or permitting to be taken away water for the benefit of others (2l)	\$100	\$50
4.3(g)	Damaging any fire hydrant, or obstructing the access to any fire hydrant by placing on or within twelve feet any stone, brick, lumber, dirt, rubbish, or other material	\$1,000	\$500
4.3(h)	Filling up, covering over, or tampering with any curb box or valve box.	\$500	\$200
4.3(i)	Installing any kind of a continuous-flow heating/cooling system at any location without obtaining written permission from the Council.	\$100	\$50
4.3(j)	Drawing water from the Village's water system other than as provided for in this Bylaw, unless he/she has first obtained written permission to do so from the Administrator.	\$100	\$50
4.4(c)	Failure to comply with water use restrictions	\$50	\$25
4.5(a)	Failure to advise of discontinuing water services.	\$500	\$100
5.1(a)	connecting, attempting to be connect or allowing to remain connected to the sewer system in accordance with this bylaw.	\$500	\$200
5.3(a)	Discharging any gasoline, grease, cooking grease, or fats, inflammable or explosive substances into the sewer lines.	\$5,000	\$1,000
5.3(b)	Failure to advise of abandoning a sewer system.	\$500	\$200
6.1	Interfering with municipal staff in performance of duties	\$500	\$100