WATER and SEWER BYLAW NORTHERN VILLAGE OF AIR RONGE BYLAW NO. 303/20

A BYLAW TO PROVIDE FOR THE MANAGEMENT OF THE WATER AND SEWAGE SYSTEMS AND TO FIX THE RATES TO BE CHARGED FOR WATER CONSUMPTION AND SEWER USE

The Council of the Northern Village of Air Ronge in the Province of Saskatchewan enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as "The Water and Sewer Bylaw"

2. PURPOSE

2.1. The purpose of this bylaw is to establish regulations to provide management of the municipal water and sewer system in the Northern Village of Air Ronge, except for the portion operated by the Lac La Ronge Regional Water Corporation.

3. Interpretation

- 3.1. In this by-law:
 - (a) "Administrator" means the Administrator of the Northern Village of Air Ronge;
 - (b) "Apartment Block" means a building, served by single connection to the municipal water or sewer system, which contains three or more dwelling units which share common hallways and includes condominiums and any dwelling units located in a building where the principle occupancy is commercial or industrial.
 - (c) "Billing period" means one month for consumers whose invoices are rendered for a onemonth period, and means three months for consumers whose invoices are rendered for a three-month period;
 - (d) "Council" means the Council of the Northern Village of Air Ronge;
 - (e) "Foreman" means the Foreman of the Northern Village of Air Ronge and includes any person authorized to act on his/her behalf;
 - (f) "Multiple Occupancy Building" means a single building, served by a single connection to the municipal water and sewer system, which is divided into more than one separate unit, each with its own sanitary facilities.
 - (g) "Mayor" means the Mayor of the Northern Village of Air Ronge;
 - (h) "Person" or "Consumer" means the person, organization, or corporation responsible for the payment of the charges for water consumption and sewer use;
 - (i) "Person" or "Consumer" means the person, organization, or corporation responsible for the payment of the charges for water consumption and sewer use;
 - (j) "Principal occupancy" means, in the case of premises with more than one occupancy or use, the major purpose for which the premises are used; and, if one of the occupancies or use is a commercial or industrial occupancy, it shall be deemed to be the principal occupancy;
 - (k) "Municipality" means the Northern Village of Air Ronge.

4. Water System

- 4.1. Connection to the Municipal Water System
 - (a) Every person desiring to have his or her premises connected to the Municipality's water system shall make application to the Municipality's administration office. The application shall be in the form prescribed by Council as "Schedule A", attached to and forming part of this Bylaw.
 - (b) The Foreman may, after reviewing the application and the site services layout approve the installation of the service connection.
 - (c) All expenses, in connection with laying the service pipe from the street line into any premises, repairing the pipe, and/or introducing the water, shall be borne by the owner of such premises.
 - (d) All water service connections shall be CSA approved material with a minimum diameter of 20 mm (3/4 inch) unless otherwise approved by the Foreman.

- (e) Approved heat-tape shall be installed from the building to the curb-stop in connection with all services, and then connected to the existing heat-tape which is installed from the main-stop to the curb-stop. Any damage caused, to the waterline between the main-stop and the building, by failure to use heat-tape for intended purposes, shall be charged to the property-owner.
- (f) Every service connection must be installed under the supervision of the Foreman and to the satisfaction of the Foreman.

4.2. Provision of Water Service

(a) Every person desiring to receive water service shall make application to the Municipality's administration office. The application shall be in the form prescribed by Council as "Schedule B", attached to and forming part of this Bylaw. No service shall be provided, and any existing service may be disconnected without notice, where no application has been submitted to the Municipality's administration office.

4.3. Deposits for Water Service

- (a) If the person desiring to receive water service is not the owner of the premises at which the service will be provided, the person shall pay the value of the deposit, as set forth on "Schedule B", at the Municipal Office.
- (b) The deposit referred to in Section (a) shall be held by the Municipality as security for payment of water accounts and shall be returned to the applicant, without interest, upon termination of water services, provided all utility accounts and other accounts owing to the Municipality by the applicant are paid.
- (c) If the water service to the applicant is disconnected for any cause and, if the utility account or any other account is owing by the applicant to the Municipality, the Municipality may apply the deposit referred to in Section (a) toward any account outstanding.

4.4. Charges for Water

- (a) The charges, to be paid by the consumer whose water service has been connected, shall be those set forth in "Schedule C" hereto.
- (b) The rates, set out in "Schedule C" hereto, shall apply to all properties with dwellings or commercial buildings which can be serviced by the Municipality's water system whether or not the property is connected to the Municipality's system.
- (c) In buildings, except dwellings and apartment blocks, where more than one occupancy exists, the principal occupancy shall be charged at the full rate and the remaining occupancies shall each be charged twenty-five percent (25%) of the full rates shown in "Schedule C" hereto.
- (d) Invoices for water charges shall cover a period of either one month or three months, and shall be rendered on or before the tenth day of the billing period. Council may, at its discretion, invoice for the occupancy period or for a minimum of six months per year.
- (e) Invoices shall be paid by the last day of the billing period, and if an invoice is not paid by the last day of the billing period, the water service may be discontinued and, where discontinued, shall not be resumed until all arrears and current charges have been paid, together with a fee of Fifty-five Dollars (\$55.00) to cover the expenses of disconnecting and reconnecting the service.
- (f) The charges payable hereunder shall be paid at the Municipality's administration office.
- (g) The collection of the charges for water service, for sewer service, and for disconnection and reconnection of such services, as well as the supervision of all books, accounts, and other records in connection with the water service, shall be under the immediate control and direction of Council.

4.5. Operation of Water System

- (a) No person, other than the Foreman, the Mayor, the Administrator, or a member of a fire department, shall open, close, or interfere with any hydrant, gate, or valve connected with the water system.
- (b) No person, other than the Foreman, the Mayor, or the Administrator shall make a connection from any premises to the Municipality's water system, open a municipal cock, or open a curb-stop. When water service has been disconnected for non-payment of water charges, or for failure to protect service pipes to the satisfaction of the

- Foreman, or for any other necessary or proper reason, no person shall reconnect it unless he or she is duly authorized to do so.
- (c) For the purpose of making repairs to the water mains, connecting or repairing service pipes, constructing extensions, or performing any other work, the Municipality shall have the right to disconnect the water service to any consumer with no notice and to keep it disconnected as long as it may be necessary to enable the work to be completed.
- (d) The Municipality shall have the right to limit the amount of water provided to any consumer, should circumstances warrant such action.
- (e) No person shall, in any way, interfere with any stopcock, pipe, or other waterworks appliance outside of his or her premises, or, in any way, interfere with any water meter, whether inside or outside his or her premises.
- (f) Any person who conveys, sells, disposes of, gives away, permits to be carried away, or permits to be taken away water for the benefit of others shall be guilty of a breach of this Bylaw.
- (g) No person shall willfully or carelessly injure any fire hydrant, or obstruct the access to any fire hydrant by placing around, thereon, or within twelve feet thereof any stone, brick, lumber, dirt, rubbish, or other material.
- (h) No person shall fill up, cover over, or tamper with any curb box or valve box.
- (i) No person shall install any kind of a continuous-flow heating/cooling system at any location in the Municipality unless he or she has first obtained written permission to do so from the Council.
- (j) No person shall draw water from the Municipality's water system other than as provided for in this Bylaw, unless he or she has first obtained written permission to do so from the Administrator.
- (k) Any owner request for water service disconnection or reconnection for maintenance reasons will be subject to a fee of \$15.00 for each disconnection and reconnection of service. During winter months, the fee for disconnection and reconnection services will be at the discretion of council.

4.6. Discontinuing Water Service or Restricting Supply

- (a) The municipality may disconnect water service from any property or building in violation of this or any other municipal bylaw and the service will not be restored until the building is brought into compliance with this bylaw.
- (b) The Municipality, Council, and its employees shall not be liable for any damages resulting from the discontinuance of water supply, with or without notice, to any building, boiler, or factory deriving its supply from the Municipality's water system.
- (c) Council shall have the right to, by resolution, restrict or discontinue the supply of water for fountains, jets, hoses, or sprinklers or to limit the hours for using same. Every person, found guilty of an infraction of any restriction imposed by authority of this section, shall be subject to the penalties set out in this bylaw, or to imprisonment for a period not exceeding thirty days.
- (d) Council shall have the right to disallow, or refuse permission for, the use of water from the Municipality's water system.

4.7. Consumer Responsibilities

- (a) Every consumer intending to vacate any premises supplied with water from the Municipality's water system, or intending to discontinue the use of such water, shall give at least seven days' written notice to the Municipality's administration office of the date that the water service is to be discontinued and shall turn off the main valve on the inside of the premises before leaving.
- (b) No person shall wrongfully neglect to close water taps, neglect to repair defective installations, or do any act or thing which will result in the waste of water. Water may be discontinued to any premises, and the Municipality may refuse to provide water services to such premises, when water from the Municipality's water system has been wasted at such premises, or the consumer has failed to report damage to the meter, appliances, pipes, machinery, or other property of the Municipality upon the premises supplied with water services from the Municipality's water system.

4.8. Access to Buildings

(a) In the event that the Foreman or any municipal employee or agent is unable to gain access to any premises to survey, conduct tests, construct, maintain, repair or replace mains or service connections written notice of required access may be left in the mailbox or at some other conspicuous place upon the premises. The owner or occupant of such premises shall forthwith make contact with the Municipality to permit access and if no such contact can be made, or access is not provided through arrangements made during any such contact, water services may be discontinued after a second notice has been left in the mailbox or at some other conspicuous place upon the premises that same shall be discontinued. Nothing herein shall be interpreted to limit the Municipality's right to obtain access through process allowed by law. The Foreman may authorize the commencement of any legal proceedings to obtain access to the premises for the purposes noted above.

4.9. Water Meters

- (a) Water meters with inside read-outs may be installed, at Council's discretion, at any premises serviced with the Municipality's water supply.
- (b) Water meters with outside read-outs may be installed at any premises serviced with the Municipality's water supply and a damage deposit of One Hundred Dollars (\$100.00) shall be levied against the owner or occupant of such premises. The meter and read-out shall remain the property of the Municipality.

5. Sewage System

- 5.1. Connection to the Sanitary Sewer System
 - (a) No person may connect, attempt to connect or allow to remain connected to the sewer system any real property or building or structure except in accordance with this bylaw.
 - (b) Each application for service connection must be made by the applicant using the form prescribed for the purpose attached as Schedule "A"
 - (c) The Foreman may, after reviewing the proposed development and site services layout approve the installation of the service connection.
 - (d) Every service connection must be installed under the supervision of the Foreman and to the satisfaction of the Foreman.
 - (e) Building sewers and their connection to the sewer system must be inspected and approved in writing by the Building Inspector or the Foreman prior to any discharge into the sewer system.
 - (f) No weeping tile systems shall be connected to the sanitary sewer system.

5.2. Charges for Sewer Services

- (a) Every person who owns or occupies premises drained, or required by Bylaw to be drained, into the Municipality's sewer system shall pay for such services a service charge in accordance with "Schedule D", attached to and forming part of this Bylaw.
- (b) In premises, except dwellings and apartment blocks, where more than one occupancy exists, the principal occupancy shall be charged at the full rate and the remaining occupancies shall each be charged twenty-five percent (25%) of the full rates shown in "Schedule D" hereto. In multiple use buildings the person who applied for the sewer service will be charged for each separate unit in the building based to of use of the unit, at the rates set out in "Schedule D" for that use.
- (c) The service charges set out in "Schedule D" hereto shall apply to all properties with dwellings and/or commercial buildings which can be serviced by the municipal system whether or not the property is connected to the system.
- (d) Service charges imposed by this Bylaw shall commence and be charged from the time plumbing fixtures are installed and the premises are occupied.
- (e) The service charges payable hereunder shall be paid at the Municipality's administration office
- (f) Invoices for sewer service charges shall be rendered on or before the tenth day of the billing period. Such invoices shall be paid by the last day of the billing period. Council may, at its discretion, invoice for the occupancy period or for a minimum of six months per year.
- 5.3. Installation and Repair of Connections to the Sewer Line

(a) All expenses in connection with laying the service pipe from the street line into any premises and/or repairing said pipe shall be carried out to the satisfaction of the Foreman and in accordance with his instructions. The expenses incidental to the removal of an obstruction or blockage from a sewer service connection between the sewer main and the premises shall be borne solely by the owner or occupant of the property.

5.4. Consumer Responsibilities

- (a) No person shall discharge into the sewer lines any gasoline, grease, cooking grease, or fats, inflammable or explosive substances. Every person found guilty of an infraction of this section shall be subject to the penalties set out in this bylaw.
- (b) If any building sewer is abandoned, the owner or agent must notify the Foreman, in writing, within 48 hours and the owner must effectively block the building sewer at a location at or near the connection point of the building sewer and service connection with an approved, watertight seal.

6. Enforcement

- 6.1. Every person who violates the provisions of this bylaw or who interferes with, or obstructs, the Foreman or his duly authorized assistants in his/their work, shall be subject to the penalties set out in this bylaw.
- 6.2. Notice of Violation
 - (a) Where a Designated Officer believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Bylaw Violation Notice as provided by this section either personally or by mailing or leaving same at his last known address and such service shall be adequate for the purpose of this Bylaw.
 - (b) Such notice shall be deemed to have been served:
 - i) on the expiration of twenty- four hours after it is posted, if the notice is mailed;
 - ii) on the day of actual delivery, if the notice is served personally; or
 - iii) on the business day following the transmission, if given by facsimile.
 - (c) A Bylaw Violation Notice shall be in such form as determined in "Schedule E" and shall state the section of the Bylaw, which was contravened, and the amount, which is provided in "Schedule F" that will be accepted by the Municipality in lieu of prosecution.
 - (d) Upon production of a Bylaw Violation Notice issued pursuant to this section within twenty (20) days from the issue thereof, together with the payment of the fee as provided in "Schedule F" to the Administrator, the person to whom the ticket was issued shall not be liable for prosecution for the contravention in respect of which the ticket was issued.
 - (e) Where any person contravenes the same provision of this Bylaw two or more times within one twelve month period, the specified payment payable in respect of the second or subsequent contravention is double the amount shown in "Schedule F" of this Bylaw in respect of that provision.
 - (f) Notwithstanding the provisions of this section, a person to whom a Bylaw Violation Notice has been issued pursuant to this section may exercise his right to defend any charge of committing a contravention of any of the provisions of this Bylaw.

7. Penalties

- 7.1. A person guilty of a breach of any of the provisions of this Bylaw for which no specific penalty has been provided in Schedule 4, shall be liable on summary conviction to a penalty of not less than \$500, and not more than:
 - (a) \$10,000.00 in the case of an individual; and
 - (b) \$25,000.00 in the case of a corporation.

8. General

8.1. For the purposes of this Bylaw, the payment by a consumer of any charges or rates charged hereunder shall constitute acceptance of a contract for the supply of such services between the Municipality and such consumer in accordance with this Bylaw and subsequent amendments thereto which may be enacted from time to time.

9. Repeal of Former Bylaws

9.1. That Bylaw No. 299/18 is hereby repealed.

10. Coming Into Force

10.1. This Bylaw shall come into force and take effect the date of approval by the Saskatchewan Municipal Board.

INTRODUCED AND READ a first time this 17th day of December, 2020. READ A SECOND TIME this 17th day of December, 2020. READ A THIRD TIME and passed unanimously this 17th day of December, 2020.

	Mayor	
SEAL		
	Administrator	_

"Schedule A" Bylaw No. 303/20 Application for Water and/or Sewer Service Connection/Repair

Owner's Name	Date			
Street Address:				
Lot(s)BlockPlan				
Connection: Water Sewer Sewer	Septic Tank			
Roadway (driving surface) to be excavated? ☐ Yes If yes include application for an Excavation or Temporary No. 270/13				
Intended Use of Building: (indicate type of use, floor area, number of rooms, number of employees, number of washrooms, etc)				
Name of Contractor that will install the connection:				
	I further agree to construct all works in accordance with oproval, and to provide adequate notice to the Northern			
I hereby authorize the Northern Village of Air Ronge property described above for the purpose of operating reconstructing, and/or repairing the above-described village.	, maintaining, inspecting, altering, removing, replacing,			
Owner's Signature	Contractor's Name			
Witness' Signature	Contractor's Address			
The above-named contractor installing the water and/quality of his/her work, fully guarantees the installation	· · · · · · · · · · · · · · · · · · ·			
Note: 24 hours notice is required before any excavation and connection. Backfilling is not permitted until authorized by the M	ion can take place. Municipal staff must be present during unicipality.			
Attached is a detailed site plan showing: actual connection lengths	Type and make of materials used:			
connection entrance to building actual distances tying in the property valve				
I hereby certify that the required heat tape has been in	nstalled on the water line.			
Owner's Signature	Date			
Ç				
Contractor's Signature	Date			
Inspector's Signature	Date			
Comments:				

"Schedule B" Bylaw No. 303/20 Application for the Supply of Water and/or Sewer Service

Applicant's Name	Effective Date			
Mailing Address Lot / Block / Phone				
Town/City, Province, Postal Code	Civic Address			
The undersigned hereby submits this application situated at the above-described location	n for the supply of water and/or sewer service at a building			
This application is for following type of use(s)				
	rea No. of employees: No. of washrooms rea No. of employees: No. of washrooms			
For non-owners only:				
Pursuant to Section 4.3(a) of the Bylaw No, I hereby pay the deposit amount of \$90.00. This deposit will be returned to me, without interest, upon termination of water services, provided all utility accounts and other accounts owing to the Village by me are paid in full. Deposit paid: Yes or No				
	Receipt number:			
I hereby agree to pay the water charges and sewer service charges before the last day of the billing period. It is understood that if I do not make payment by the last day of the billing period, the service may be disconnected and, if it is disconnected, it shall not be reconnected until all arrears have been paid, together with a reconnection fee to cover the expenses of disconnecting and reconnecting the service. I further agree to pay the Northern Village of Air Ronge the water charges and sewer service charges effective the date of this application. I hereby agree to give the Northern Village of Air Ronge at least seven days' written notice of the date that the water and/or sewer service to the above-mentioned building is to be discontinued. It is understood that I am responsible for payment of the billings until the date given on said written notice of termination of service.				
Applicant's Signature	Witness' Signature			
Date	Witness' Name			

"Schedule C" Bylaw No. 303/20

Water Charges

			water Charges		
					Charge
1.	RE	SIDI	ENTIAL	1	I
	a)	Apa	rtment block per suite	40.10	per month
	b) Dwelling				
		i)	single family	40.10	per month
		ii)	multiple, per family	40.10	per month
		iii)	mobile home	40.10	per month
2.	CO	MM	ERCIAL		
	a)	Bus	iness office building per washroom	27.30	per month
	b)	Car	wash		
		i)	first stall	90.35	per month
		ii)	each additional stall	58.85	per month
	c)	Cafe	e, restaurant	90.35	per month
	d)	Lun	ch counter	74.10	per month
	e)	Hote	el, motel		
		i)	with no bar, no restaurant per room	21.10	per month
		ii)	with bar and restaurant per room	24.10	per month
		iii)	with bar per room	21.80	per month
		iv)	with restaurant per room	21.80	per month
	f)	Lau	ndromat	134.80	per month
	g)	Oth	er		
		i)	ten or fewer people employed	44.00	per month
		ii)	more than ten people employed	76.10	per month
3.	INS	STIT	UTIONAL		
	a)	Chu	rch	37.80	per month
b) School per classroom 42.20 p		per month			
c) Other					
		i)	ten or fewer people employed	43.20	per month
		ii)	more than ten people employed	74.70	per month
4.	OT	HER		_	
	a)	Wat	er only	40.10	per month
			Per 1000		
	0)	exce	essive amounts of water	3.00	gallons

		"Schedule D"	
		Bylaw No. 303/20	
		Sewer Service Charges	
			Monthly Charge
1. RE	SIDE	NTIAL	
a)	Apar	tment block per suite	30.70
b)	Dwe	lling	
	i)	single family	30.70
	ii)	multiple, per family	30.70
	iii)	mobile home	30.70
2. C C) MMI	ERCIAL	
a)		ness office building per washroom	30.70
b)	Car v		
	i)	first stall	123.40
	ii)	each additional stall	74.60
c)	Cafe	, restaurant	123.40
d)	Lunc	h counter	87.30
e)	Hote	l, motel	
	i)	with no bar, no restaurant per room	21.10
	ii)	with bar and restaurant per room	24.10
	iii)	with bar per room	21.80
	iv)	with restaurant per room	21.80
f)	Laun	dromat	203.30
g)	Othe	r	
	i)	ten or fewer people employed	49.30
	ii)	more than ten people employed	87.20
3. INS	STITU	UTIONAL	
a) Church		37.80	
b) School per classroom		55.75	
c)	Othe	r	
i) ten or fewer people employed 49.30			
	ii)	more than ten people employed	87.20
4. OT	HER		
a)		er only	30.70

Schedule E NORTHERN VILLAGE of AIR RONGE BYLAW VIOLATION NOTICE

То				Date issued:	
From	Bylaw Enforcement	ent Officer		File:	
	Northern Village of Air Ronge				
This of	ficial notice is issue	ed for alleged breach of the f	following bylaw:		
Bylaw					
Section					
Offenc	e:				
Volunt	ary Payment:	\$			
		to the Administrator within	twenty (20) days f	rom the date issued	
		ayment set out above, the Vi			
		was issued for the contraver			
		is not received by the specifi	ed date, a summor	is requiring your	
appear	ance in provincial	court will be issued.			
DETA	ILS OF ALLEGE	D BREACH OF VIOLATI	ON·		
Date	LES OF TIELEGE	D DREATER OF VIOLATIE	time		
Locatio	on				
Other p	particulars				
Northe	rn Village of Air R	onge			
PO Box	- C	8			
Air Ronge, SK S0J 3G0					
Telephone: (306)425-2107					
,	306) 425-3108				
Email:	Email: vill.airronge@sasktel.net				

Schedule F
Bylaw No. 303/20
Summary of Penalties

Section	Offence	Penalty	Voluntary	
			Payment	
4.1	Connecting to the municipal water system without permission	\$500	\$200	
4.5(a)(b)	Opening, closing, or interfering with any hydrant, gate, or valve connected with the water system.	\$1,000	\$500	
4.5(e)	Interfering with any stopcock, pipe, or other waterworks appliance outside of his/her premises, or, in any way, interfere with any water meter, whether inside or outside his/her premises.	\$500	\$200	
4.5(f)	conveying, selling, disposing of, giving away, permitting to be carried away, or permitting to be taken away water for the benefit of others (21)	\$100	\$50	
4.5(g)	Damaging any fire hydrant, or obstructing the access to any fire hydrant by placing on or within twelve feet any stone, brick, lumber, dirt, rubbish, or other material	\$1,000	\$500	
4.5(h)	Filling up, covering over, or tampering with any curb box or valve box.	\$500	\$200	
4.5(i)	Installing any kind of a continuous-flow heating/cooling system at any location without obtaining written permission from the Council.	\$100	\$50	
4.5(j)	Drawing water from the Village's water system other than as provided for in this Bylaw, unless he/she has first obtained written permission to do so from the Administrator.	\$100	\$50	
4.6(b)	Failure to comply with water use restrictions	\$50	\$25	
4.7(a)	Failure to advise of discontinuing water services.	\$500	\$100	
5.1(a)	connecting, attempting to be connect or allowing to remain connected to the sewer system in accordance with this bylaw.	\$500	\$200	
5.4(a)	Discharging any gasoline, grease, cooking grease, or fats, inflammable or explosive substances into the sewer lines.	\$5,000	\$1,000	
5.4(b)	Failure to advise of abandoning a sewer system.	\$500	\$200	
6.1	Interfering with municipal staff in performance of duties	\$500	\$100	