VILLAGE OF AIR RONGE

Schedule A – Community Donations Policy
(2024) Request for Donations Form

Applicant Name: _____

Organization Name: _____

Mailing Address: _____

Tel and/or Cell: _____   Email: _____

1. Brief description of the mission, purpose and/or objectives of your organization or group. Supporting documentation may be attached if desired.
    _____
    _____

2. Brief description of the community service for which funding is being requested, including project or event description details, timeframe, location, numbers of expected participants, community impacts and/or benefits. Supporting documentation may be attached if desired.
    "Community service" means services, programs, and events of benefit to residents in the Tri-Communities area, including charitable events or any other activity or project deemed eligible by Council.
    _____
    _____

3. Amount requested: $_____

4. Attached to this application are a copy of the most recent financial statements; a budget including revenue and expenses for the community service; and details of any alternative funding sources pursued or obtained.

5. If approved, the applicant agrees to the following terms and conditions:
    a. The funds will be used for the purposes described in the application; and
    b. To inform the Village of Air Ronge if the community service is delayed or changed substantially for any reason.
    c. Should the event be cancelled or a decision made to not proceed with the community service, for any reason, to return any funds received within 30 days of cancellation or decision to the Village of Air Ronge.
    d. To provide a follow-up report within 60 days of the completion of the community service reporting the completion date and final costs. If any funds received from the Village of Air Ronge remain unspent they should be returned to the Village of Air Ronge with the report.

I agree to the terms and conditions outlined above. The information contained in this application is to the best of my knowledge true and correct. I am authorized on behalf of the organization or group to submit this application. I acknowledge that the contents of the application could be discussed in an open Council meeting, and consent to publication for this purpose.

_____   _____
Signature of Applicant   Date