

VILLAGE OF AIR RONGE



BYLAW NO. 2026-01

A BYLAW OF THE NORTHERN VILLAGE OF AIR RONGE IN THE PROVINCE OF SASKATCHEWAN TO CLASSIFY, LICENSE AND REGULATE BUSINESS ACTIVITY WITHIN THE VILLAGE OF AIR RONGE.

The Council of the Northern Village of Air Ronge in the Province of Saskatchewan, under subsections 8 and 9 of *The Northern Municipalities Act*, enacts as follows:

Short Title

1. This Bylaw may be cited as the “Business License Bylaw”

Purpose

2. The purpose of this bylaw is to license businesses in the Village of Air Ronge so as:
 - a. to regulate businesses;
 - b. to ensure the protection of consumers and business;
 - c. to ensure compliance with Official Community Plan, Zoning Bylaw and building regulations;
 - d. to gather land-use information
 - e. to facilitate planning decisions; and
 - f. to differentiate between businesses operating in a commercial/industrial area within the Village, and businesses operating out of premises located within the Village and those located outside of the Village.

Interpretation

3. The headings used in this bylaw are for convenience only and do not form part of this bylaw and are not to be used in the interpretation of this bylaw.
4. Any enactment referred to herein is a reference to an enactment of the Province of Saskatchewan and regulations thereto, as amended, revised, consolidated, or replaced from time to time, and any Bylaw referred to herein is a reference to a bylaw of the Village, as amended, revised, consolidated, or replaced from time to time.
5. Unless otherwise defined in this bylaw, terms herein shall have the meanings as set out in *The Northern Municipalities Act, 2010*
6. Every provision of this bylaw is independent of all other provisions. If any provision of this bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.
7. Nothing in this bylaw relieves a person from complying with any federal, provincial, or Municipal law or regulation, order, or other lawful direction.

Definitions

8. In this bylaw:

“Act” means the Northern Municipalities Act 2010 of the Province of Saskatchewan.

"Business" means any of the following activities, whether or not for profit and however organized or formed:

- i. a commercial, merchandising, or industrial activity or undertaking;
- ii. the carrying on of a trade, profession, occupation, calling, or employment;
- iii. an activity providing goods and services.

"Charity" means an organization that is incorporated as a non-profit corporation in the Province of Saskatchewan, is a registered charity authorized to issue tax receipts for donations pursuant to The Income Tax Act, or is an organization that can demonstrate that their activities are for social, recreational, educational, religious, or philanthropic purposes from which its members, owners/ and shareholders, do not receive any direct economic gain.

"Chief Administrative Officer" or **"CAO"** means the person appointed by Council as the Chief Administrative Officer for the Village, including anyone designated by the Chief Administrative Officer or Council to implement this bylaw or portions thereof.

"Contractor" means a Person who constructs, alters, renovates, maintains, repairs, or removes landscaping, buildings/ or structures, or installs building HVAC/ plumbing, or operating systems and fixtures, or who performs similar work in the Village and is not a Local Business.

"Council" means the Council of The Village of Air Ronge.

"Daycare" means a business that's core business activity is the provision of childcare services, including a day home.

"Designated Officer" means any person designated as Village Bylaw Enforcement Officer, as well as any person appointed by the CAO.

"Direct Sales Contractor" means a vendor licensed with the Province under the Direct Sellers Act and who sell, offers for sale, or solicits orders for:

- i. Constructing, altering, renovating, maintaining, repairing, adding to or improving a building that is used or is to be used as a house by the owner, occupier, or person in control of it; or
- ii. Altering, maintaining, or improving real property to be used in connection with a house; and
- iii. is not a Local Business.

“Direct Seller” means a person licensed with the Province under the Direct Sellers Act and who:

- i. goes from dwelling to dwelling selling or offering for sale or soliciting orders for the future delivery of goods or services; or
- ii. by telephone offers for sale or solicits orders for the future delivery of goods or services; and
- iii. is not a Local Business.

“Group Home” means a single dwelling unit in which 3 or more residents (exclusive of staff or receiving family) live as a family under responsible supervision consistent with the requirements of its residents and includes nursing homes and geriatric centres, all of which include overnight accommodation. The home must be licensed or approved under Provincial Statutes.

“Home-Based Business” means a business conducted entirely within a residential building, or accessory building thereto, by the inhabitants of the dwelling, and where the use does not change the character of the dwelling and is clearly secondary to the residential use.

“License” means a license issued by the Village to carry on a Business in the Village.

“Local Business” means any business with an office or operational premises within the Village, including Home-Based Businesses.

“Market” means a group of at least of six persons operating collectively, and where space, booths, stalls, or tables are rented or allotted to persons to sell items or good that are made, grown, or harvested in Saskatchewan.

“Mobile Vendor” means a person selling confectionary items, coffee, lunches, snacks, ice cream, or other products from a mobile vehicle, mobile structure, or a food cart.

“Mobile food vehicle” means a motorized, mobile, self-contained vehicle that is equipped to cook, prepare and/or serve food and does not include trailers or carts.

“Occupant” includes:

- i. a person residing on land or in a building;
- ii. a person entitled to possession of land or a building if there is no person residing on the land or in the building; or

- iii. a lease holder;

“Person” means a natural person, corporation, partnership, or firm.

“Student Business” means a business with no employees that is operated by someone under the age of 21, who is enrolled in a secondary or post secondary educational institution, and who is providing light duty services in the Village, such as paper deliveries, babysitting, yard work, snow shoveling, and similar activities approved by the CAO.

“Village”, “Municipality”, or “Municipal” means the Village of Air Ronge.

“Transient trader” means a person carrying on business in the Village who:

- a. offers goods, services or merchandise for sale or auction; or
- b. solicits any person who is not a wholesaler or retail dealer or orders for future delivery of goods or merchandise; and
- c. does not have a business address in the Village of Air Ronge;

but does not include a person who is required to be licensed pursuant to *The Direct Sellers Act* or who is an occupant of property that is used for business purposes;

General Provisions

9. With the exception of those provisions in Section 10, a person carrying on a business in the corporate boundaries of the Village, prior to commencing operation, must have a license.
10. The following entities and activities do not require a license:
 - a. activities and services exempt by Federal and Provincial statute, or directly operated by the Government of Saskatchewan or Canada;
 - b. activities and services directly operated by the Village;
 - c. Charities;
 - d. Businesses who are not Local Businesses and whose only business activity in the Village is the delivery of goods or merchandise;
 - e. an owner who is renting 2 or fewer rooms or suites within a dwelling, provided the dwelling is being used as the principal residence for the owner and interval of rent payable is one month or longer.
11. Any documented form of advertising, promotion, solicitation, monetary transaction, or business activity happening in the Village shall be deemed to be *prima facie* proof that the person is carrying on a Business in the Village.

12. Persons requiring, a license must complete and submit a business license application to the Village with all the requested information, including but not limited to:
 - a. name, occupation, and address of the applicant;
 - b. nature of the Business;
 - c. the place where the business will be operated;
 - d. the name under which the business will be operated;
 - e. any information deemed reasonable by the Village.
13. A person must pay the applicable license fee provided in Schedule "A" prior to issuance of a license. Licenses or license fee shall not be refundable, pro-rated, or transferable.
14. A license will not be issued under this bylaw to any person required by law to obtain a provincial license, until the person has first produced the required provincial license to the Village.
15. Any license granted under this bylaw shall be deemed invalid if any required provincial license is not acquired and maintained.
16. A license will not be issued under this bylaw for any business or premises occupied by the business that does not conform to the Village bylaws, including the Zoning Bylaw.
17. The issuing of a license to a person does not relieve that person of the responsibility of conforming with any zoning, building, plumbing, and other requirements of the Village.
18. If the Village concludes a license application should be denied, the applicant will be notified and provided the reasons for denial.
19. Any license issued under this Bylaw must be displayed in a prominent place at the place of business or event for which the license was issued. If license cannot be displayed prominently given the nature of the business, the license should be readily available to be produced upon request of a Village employee.
20. If a business is carried on at more than one location, a person must obtain a license for each location. A license issued under the provisions of this bylaw is only valid at the location for which it was issued.
21. Nothing contained in this bylaw limits a person from being liable for any violation of any regulation made pursuant to any applicable municipal, provincial, or federal legislation.

Perpetual Business Licenses

22. Perpetual Business Licenses are a category of licenses that are for local businesses, and such licenses shall remain valid until any of the following occurs:
 - a. the business operation is discontinued;
 - b. the nature of the business changes;
 - c. the business premises is relocated, or a new premises is added;
 - d. a new person takes over the business;

- e. until deemed invalid or otherwise revoked by the Village for non-compliance with the Village Bylaws.

23. Prior to a Perpetual Business License becoming invalid under the provisions of Section 22 a. through d., the licensee must notify the Village and, in case of b. or c., acquire a new license. Such applications for a new license are subject to the same license fee prescribed in Schedule "A".

24. Local businesses who have a valid license at the time of adoption of this bylaw will be issued a Perpetual Business License without further application or fee.

Periodic Business Licenses

25. Periodic Business Licenses are a category of Licenses available to Contractors, Direct Sales Contractors, Direct Sellers, Markets, Trade Shows, Traveling Exhibitions, Mobile Vendors, and Transient Traders, and such Licenses are valid until the earliest date of occurrence of the following:

- a. the specific expiry date indicated on the License (i.e., the end of the event for Markets, Trade Shows, and Traveling Exhibitions, or (for all others) the end of the calendar year in which it was issued);
- b. the date the Business operation is discontinued;
- c. the date that the nature of the Business changes;
- d. the date a new Person takes over the Business;
- e. the date it is deemed invalid or otherwise revoked by the Village for non-compliance with Village bylaws.

26. Licenses for Markets and Trade Shows cover all Persons offering goods and merchandise at such events.

27. Markets, Trade Shows, and Traveling Exhibitions operated and coordinated by Charities, or whose activities are deemed ended by the CAO to be primarily offered as a community event or celebration, shall be exempt of the Periodic Business License fee provided in Schedule "A".

28. Mobile Vendors must obtain a License for each mobile structure, food cart, or vehicle offering mobile vendor services.

29. Written approval must be gained from the applicable landowner for Licenses issued to Markets, Trade Shows, Traveling Exhibitions, and Mobile Vendors prior to setting up at any location. With regard to public sidewalks, streets, parks, and public right of ways, permission may be withheld by the Village.

Enforcement – Inspections and Orders to Remedy

30. The inspection of property by the Village to determine if this bylaw is being complied with is hereby authorized as per Section 382 of the Act. Inspections under this bylaw

shall be carried out by a Designated Officer in accordance with the Act, and no Person shall obstruct a Designated Officer or a Person who is assisting a Designated Officer in conducting an authorized inspection under this bylaw.

31. A Designated Officer may request that a Person supply confirmation of a condition, a thing, or an activity by providing a certificate, letter, or other documentation from an expert in a field related to the condition, thing, or activity. Failure to comply with such request shall be an offence under this bylaw.

Offences and Penalties

32. A Designated Officer may make an order that a Person is in violation of the provisions contained within this bylaw. Orders, and appeals of orders, given under this bylaw shall comply with Section 384 and 385 of the Act.
33. Any Person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention of, or in violation of any of the provisions of this bylaw, or neglects to or refrains from doing anything required to be done by any of the provisions of this bylaw is guilty of an offence punishable on summary conviction. The amount prescribed below is designated as the specified penalty sum for that violation for the purposes of entering a default or deemed conviction pursuant to the provisions of The Summary Offences Procedure Act, 1990.
 - a. Section 6 violations - \$1,000.00
 - b. All other violations of this bylaw - \$200.00
34. A Designated Officer who has reasonable grounds to believe that a Person has contravened any provision of this bylaw, may serve that Person a Notice of Violation. The Notice of Violation shall indicate the bylaw contravention and penalty, as well as the voluntary payment that the Village will accept if payment is received within 30 days. Voluntary payment of a Notice of Violation shall be discounted to 50% of the prescribed amount provided in Section 6.4. Upon acceptance and receipt of voluntary payment for a contravention, the Person will no longer be liable for prosecution of that offence.
35. If payment of the amount specified on the Notice of Violation is not made on or before the date indicated on the Notice of Violation, an Officer may issue a Summons Ticket. The Summons Ticket sets out the prescribed bylaw contravention and penalty, the date by which a voluntary payment of the full penalty will be accepted/and the court date for prosecution of the contravention of the bylaw if payment is not received.
36. Nothing in this bylaw shall be construed to prevent any Person from exercising his or her right to defend a charge of contravention of this bylaw.
37. Every day during which there is an infraction of this bylaw shall constitute a separate offence.

38. Any Person who commits a second or subsequent offence within 12 months of committing a prior offense under a provision of this bylaw shall be liable upon summary conviction to a fine amount that is double that of the applicable prescribed amount provided in Section 6.4.
39. A Person to whom a Notice of Violation or Summons Ticket is being issued pursuant to this Section must, upon request, provide their name and address.
40. Service of an orders, Notice of Violation, or Summons Ticket pursuant to this bylaw may be made:
 - a. personally;
 - b. by registered mail to the last known address of the Person being served;
 - c. by posting a copy of the notice, order, or document at the land/ building, or on a vehicle to which the notice, order, or document relates.
41. Fines may be paid:
 - a. in person, during regular office hours, to Village personnel at the Village of Air Ronge Office or
 - b. by mail addressed to the Village of Air Ronge Office.

Repeal and Effective Date

42. Bylaw 118/91 is hereby repealed.
43. This Bylaw shall come into force and take effect upon the date of final passing.

Read a first time this 20th day of January 2026

Read a second time this 20th day of January 2026

Read a third time and adopted this 20th day of January 2026

Seal

“Julie Baschuk”

Mayor

“Tammy McCormick”

Chief Administrative Officer

Schedule "A" - Business License Fees

Perpetual Business Licenses

Local Businesses (excepting Day Cares, Group Homes, and Student Businesses)	\$150
Day Cares	\$0
Group Homes	\$0
Student Businesses	\$0

Periodic Business Licenses

Contractors and Direct Sales Contractors, Direct Sellers, Mobile Vendors and Other Transient Traders	\$150/year
Travelling Exhibitions, Trade Shows and Markets	\$150 per event

* The fee may be waived under the provisions of Section 5.3 of this bylaw. An event may also be considered a series of dates in a calendar year if the CAO determines that the location and nature of the event is contiguous.